

Ravensworth Elementary School
PTA Meeting
Final Minutes
October 26, 2011 – 10:30 a.m.

Attendees

Erin Coelho
Michelle Mueller
Joey Stengell

Kim Cox
Pam O'Connor

Katherine Craig
Michelle Scofield

***Executive Committee Members are denoted in italics*

Introduction

A meeting of the PTA Executive Committee was held at the Ravensworth Elementary School SACC room. J. Stengell called the meeting to order.

Member Updates

Each member of the committee provided updates on their projects. K. Cox reported that the PTA sold 396 Entertainment Books. That comes to a total of \$11,745. The PTA receives about 50% of the total sales. Total profit made yet determined. November 11th is BINGO NIGHT. The PTA will sell Spirit Wear and try to sign volunteers to help with Laps 4 Learning. A flyer about Sally Foster will be sent home next week. To date, Box Tops collected \$278. A flyer about eScripts will also go home explaining how purchases parents already make on-line, they can designate Ravensworth to receive a percentage of their purchase. The McDonalds Spirit Night was a success making about \$450-\$500, despite the large storm that night.

M. Mueller reported that the next addition of the newsletter is about to come out. The Directory should be sent home in November. November 10th is the tentative date for a Spanish Immersion Meeting. The group discussed offering a Math & Science Club. The PTA would need to reserve the cafeteria to hold the club.

K. Craig reported that Donna Karlinchak would head the PTA's effort to have philanthropic activities each month. For the month of November, the PTA will ask children to write letters to military service men and women. This will coincide nicely with Veterans Day and the school's currently planned activities around Veterans Day.

M. Schofield reviewed the budget. ***M. Schofield will check with Valeria Hutnan about the deposit required for the Directory.***

E. Coelho reported that the PTA sponsored Parents Night Out will be held November 18th from 6:00 to 9:00 p.m. at the school. All Ravensworth students Kindergarten through 6th grade are invited to attend. The cost for early registration will be \$15/child, \$10/each additional child, with a maximum of \$50 per family. At the door, it will be \$20/child,

\$15/additional child, with maximum of \$60 per family. Pizza and drinks will be provided.

J. Stengell reviewed the agenda for next week's General Membership meeting. The topic will be the school's technology – what we have and what we need. ***K. Craig will contact Karla Meyer to ensure she is ready for the meeting. P. O'Connor will send a Keep In Touch message home on Monday reminding parents of the PTA meeting and that day care is provided.*** J. Stengell also reviewed how he would like to see for the PTA increased participations, increased friends on Facebook, and increased communication. Another goal is to tap into Ravensworth graduates for leveraging funds.

Future Meetings

The November membership meeting will be November 1st. The topic for the December meeting will be bullying. The group decided to cancel the January and April meetings. The tentative topic for February will be school lunch.

The next Executive Committee meeting will be November 30th.

Meeting adjourned at 11:35 a.m.