



**Ravensworth**  
Elementary School

## Ravensworth PTA 2018-19 PTA Deposit

Ravensworth Elementary School



2018-19 Treasurer: Amy O'Connor, 5614 Sedgwick Lane, Springfield, VA 22151  
E-Mail: [treasurer@ravensworthpta.org](mailto:treasurer@ravensworthpta.org) Phone: 703-321-8787

Deposit Submitted By (print): \_\_\_\_\_

Signature: \_\_\_\_\_

Phone # or EMAIL: \_\_\_\_\_ Count Date: \_\_\_\_\_

**CHECKS** # of checks \_\_\_\_\_ Total Checks \$ \_\_\_\_\_

**CASH** Total Cash \$ \_\_\_\_\_

Write the sum of the Total Bills and the Total Coins in the Total Cash line above.

Type of Bill	#	Amount
\$100.00		\$ .
\$50.00		\$ .
\$20.00		\$ .
\$10.00		\$ .
\$5.00		\$ .
\$2.00		\$ .
\$1.00		\$ .
<b>TOTAL</b>		<b>\$ .</b>

Type of Coin	#	Amount
Dollar		\$ .
Half-dollar		\$ .
Quarter		\$ .
Dime		\$ .
Nickel		\$ .
Penny		\$ .
<b>TOTAL</b>		<b>\$ .</b>

**TOTAL DEPOSIT** TOTAL DEPOSIT \$ \_\_\_\_\_

Write the sum of the Total Checks and the Total Cash in the Total Deposit line above.

BUDGET ACCOUNT	DEPOSIT AMOUNT
Run 4 Ravensworth	
Spirit Nights	
Spirit Wear	
Book Fair	
Other (Please Specify):	

*For use by Treasurer*

Received Date: \_\_\_\_\_

Treasurer Signature: \_\_\_\_\_ Deposit Date: \_\_\_\_\_

**ALL PTA RECORDS AUDITED ON AN ANNUAL BASIS**